

FAIRFIELD BOARD OF EDUCATION

Public Work Session

Special Meeting Minutes

Wednesday, July 16, 2025 at 9:00 AM at Adlai E. Stevenson School - Media Center

MR. ANTHONY DEPASCALE, BOARD PRESIDENT, CALLED THE ROLL AT 9:00 AM:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Ms. Andrea Bellise-Jandoli	ABSENT	Ms. Angela Altaai	PRESENT
Mr. Joseph Fede	PRESENT	Mr. Anthony DePascale	PRESENT
Ms. Melinda Street	PRESENT		

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Ryan Gupta	Superintendent of Schools	ABSENT
Mr. Wally Lindsley	Business Administrator/Board Secretary	PRESENT

BE IT RESOLVED that the Fairfield Board of Education meeting finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

~~RECOMMENDATION TO MOVE TO EXECUTIVE SESSION~~

~~BE IT RESOLVED that the Fairfield Board of Education hereby convenes to Executive Session for discussion of the following subjects: _____.~~

~~It is anticipated that the Executive Session will take approximately _____; the Board may take action when it reconvenes to Public Session; and the minutes of the Executive Session shall be released to the public when the reason for the Executive Session no longer exists.~~

EXECUTIVE SESSION

~~Motion to go into Executive Session to discuss personnel matters or other exceptions to the sunshine laws as follows:~~

- ~~1. Any matter considered confidential by federal law, state statute, or court rule;~~
- ~~2. Any matter in which the release of information would impair the receipt of federal funds;~~
- ~~3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;~~
- ~~4. Any collective bargaining agreements;~~

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- ~~5. Any matter involving the purchase, lease or acquisition of real property with public funds;~~
- ~~6. Any tactics and techniques used in protecting the safety and property of the public;~~
- ~~7. Any pending or anticipated litigation;~~
- ~~8. Personnel matter related to the employment, appointment or termination of current or prospective employees;~~
- ~~9. Attorney/Client privilege.~~

Motion by: _____ Seconded by: _____ Time: _____

Motion to return to open session (to be moved in Public Session):

Motion by: _____ Seconded by: _____ Time: _____

ADJOURNMENT

~~There being no further business before the Board, the meeting is hereby adjourned.~~

Motion by: _____ Seconded by: _____ Time: _____

ROLL CALL

Ms. Bellise Jandoli _____ Mr. Fede _____ Ms. Street _____ Ms. Altaai _____ Mr. DePaseale _____

FAIRFIELD BOARD OF EDUCATION

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Wednesday, July 16, 2025

9:00 AM at Adlai E. Stevenson School - Media Center

(Access livestream at www.fpsk6.org at 9:00 AM)

The Board will reconvene from Executive Session and Mr. Anthony DePascale, Board President, will preside and call the public meeting to order at approximately 9:00 AM.

MR. ANTHONY DEPASCALE, BOARD PRESIDENT, CALLED THE ROLL AT 9:00 AM:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Ms. Andrea Bellise-Jandoli	ABSENT	Ms. Angela Altaai	PRESENT
Mr. Joseph Fede	PRESENT	Mr. Anthony DePascale	PRESENT
Ms. Melinda Street	PRESENT		

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Ryan Gupta	Superintendent of Schools	ABSENT
Mr. Wally Lindsley	Business Administrator/Board Secretary	PRESENT

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Herald News and The Progress.

Now, please join us for the Pledge of Allegiance.

BOARD PRESIDENT'S REPORT: NONE

SUPERINTENDENT'S REPORT: NONE

BUSINESS ADMINISTRATOR'S REPORT: NONE

BOARD COMMITTEE REPORTS/COMMENTS: (any new or old business) NONE

PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

NONE

FAIRFIELD BOARD OF EDUCATION MINUTES
FINANCE - JULY 16, 2025

The following finance motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 - 4**, will be voted upon in one motion.

Motion by **Melinda Street** Seconded by **Angela Altaai** to approve the following motions:

1F. To approve the Minutes from the Public & Executive Session of June 12, 2025.

2F. To approve the Bills and Claims List and Payroll as follows:

Ratify and Affirm Bills & Claims List - June 30, 2025	\$196,755.63
Ratify and Affirm June 15, 2025 Payroll	\$525,129.16
Ratify and Affirm June 30, 2025 Payroll	\$478,667.19
Ratify and Affirm June 30, 2025 Payroll	\$6,491.40
Ratify and Affirm July 15, 2025 Payroll	\$81,970.78

3F. To approve the transfer of funds for the month of May 2025 as certified by the Business Administrator and authorized by the Superintendent of Schools.

4F. BE IT RESOLVED that the Fairfield Board of Education approves the report of the Board Secretary and Treasurer of School Monies for the period of May 1, 2025 through May 30, 2025. Pursuant to N.J.A.C. 6A:23A-16.10 and certify that as of May 2025 the Board Secretary's monthly financial reports did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on these reports and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

BE IT FURTHER RESOLVED that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

ROLL CALL

Mr. Fede, Ms. Street, Ms. Altaai, Mr. DePascale - All Ayes

Ms. Bellise-Jandoli - Absent

FAIRFIELD BOARD OF EDUCATION MINUTES
ADMINISTRATIVE - JULY 16, 2025

The following administrative motion is made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Item 1, will be voted upon in one motion.

Motion by **Melinda Street** Seconded by **Angela Altaai** to approve the following motions:

1A. Resolution to Increase the Bid Threshold

WHEREAS, Wally A. Lindsley, School Business Administrator/Board Secretary, possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$44,000 to \$53,000, effective July 1, 2025;

NOW, THEREFORE BE IT RESOLVED that the Fairfield Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a), establishes and sets the bid threshold amount of \$53,000 for the school district, and further authorizes Wally A. Lindsley, as the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Furthermore, for contracts in the aggregate that are less than the bid threshold but fifteen (15%) or more of the amount, the School Business Administrator/Board Secretary shall award contracts after soliciting at least two competitive quotations.

The School Business Administrator/Board Secretary, pursuant to N.J.S.A. 18A:18A-37 (c), is authorized to award contracts that are in the aggregate less than fifteen (15%) percent of the bid threshold without soliciting competitive quotations.

ROLL CALL

Mr. Fede, Ms. Street, Ms. Altaai, Mr. DePascale - All Ayes
Ms. Bellise-Jandoli - Absent

FAIRFIELD BOARD OF EDUCATION MINUTES
CONTRACTS - JULY 16, 2025

The following contract motion is made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Item **1**, will be voted upon in one motion.

Motion by **Melinda Street** Seconded by **Angela Altaai** to approve the following motions:

1CO. Out-of-District Placement

BE IT RESOLVED that the Fairfield Board of Education ratify and affirms the out-of-district placement and tuition contract for Student ID #20321299 at Terranova Group, Inc. dba Chapel Hill Academy for the period of July 1, 2025 through June 30, 2026. The total estimated tuition charges and extraordinary services is \$91,350.

ROLL CALL

Mr. Fede, Ms. Street, Ms. Altaai, Mr. DePascale - All Ayes

Ms. Bellise-Jandoli - Absent

**FAIRFIELD BOARD OF EDUCATION MINUTES
BUILDINGS AND GROUNDS - JULY 16, 2025**

The following buildings and grounds motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 - 2**, will be voted upon in one motion.

Motion by **Melinda Street** Seconded by **Angela Altaai** to approve the following motions:

1BG. Dual Use of Room for Educational Space

BE IT RESOLVED that the Fairfield Board of Education approves the following Dual Use of Educational Space for the 2025-2026 school year and will be submitted to the County Office on July 17, 2025:

Room Number: 18	Resource for Math and ELA Grades 1 and 2	Adlai E. Stevenson School
TCU - Rooms 30 & 31	5th Grade Classrooms (2)	Winston S. Churchill School
TCU - Rooms 32 & 33	5th Grade Classrooms (2)	Winston S. Churchill School

2BG. Advertise Award of Bid - Pavement Improvements at Adlai E. Stevenson and Winston S. Churchill Schools

WHEREAS, Bids were received and on July 15, 2025 Di Cara/Rubino Architects and the Business Administrator/Board Secretary opened three (3) Bids for the Pavement Improvements at Adlai E. Stevenson and Winston S. Churchill Schools.

BIDDER NAME	BASE BID (Stevenson School)	Alternate #1 (Churchill School)	TOTAL BID
Crossroads Pavement Maintenance	\$279,790	\$57,700	\$337,490
D&L Paving Contractors	\$194,800	\$60,000	\$254,800
DLS Contracting, Inc.	\$194,000	\$45,429	\$239,429

BE IT RESOLVED that the Fairfield Board of Education approves the award for the Pavement Improvements at Adlai E. Stevenson and Winston S. Churchill Schools to DLS Contracting, Inc. in the amount of \$239,429. A portion of this project will be funded by the Local Recreation Grant in the amount of \$87,000.

ROLL CALL

Mr. Fede, Ms. Street, Ms. Altaai, Mr. DePascale - All Ayes
Ms. Bellise-Jandoli - Absent

FAIRFIELD BOARD OF EDUCATION MINUTES
PERSONNEL - JULY 16, 2025

The following personnel motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 - 5**, will be voted upon in one motion.

Motion by **Melinda Street** Seconded by **Angela Altaai** to approve the following motions:

1P. To approve the resignation of the following staff members:

Name	Location	Position	Reason	Last Day of Employment
Dawn Barreca	WSC	Playground/Cafeteria Aide	Resignation	06/30/2025
Brianna DiGeronimo	AES	Speech Language Specialist	Resignation	06/30/2025
Brianna McKernan	District	Art Teacher	Resignation	06/30/2025
Alexandra Zigouras	District	Speech Language Specialist	Resignation	09/09/2025*

* In accordance with the 60-day requirement unless mutually agreed for an earlier release date.

2P. To rescind the employment approval for Marissa Tamuzza as a full-time tenure track School Counselor for the 2025-2026 school year.

3P. To approve the appointment(s) of the following staff member(s) for the 2025-2026 school year, pending all required documentation:

Name	Location/ Position	Tenure Track or Leave Replacement	Replacing or New Position	Step	Prorated Salary/Hourly Rate	Effective Date(s) on or about:
Carly Conti	AES General Ed Teacher	Leave Replacement	Michelle Manna	BA, 1	\$59,750	08/28/2025 through 12/01/2025
Anna Gumpel	AES Special Ed Teacher	Tenure Track	Budgeted Position	MA, 3	\$64,624	08/28/2025
Alexandra Ohl	AES Special Ed Teacher	Tenure Track	Adriana Diaz	BA, 2	\$60,000	08/28/2025
Ashley Thomas	AES General Ed Teacher	Tenure Track	Jennifer Conte	MA., 1	\$64,050	08/28/2025
Kathryn Vagell	District School Counselor	Tenure Track	Gabriella Day	MA+15, 15	\$95,684	08/28/2025

4P. To approve the Summative Evaluation for Ryan Gupta, Superintendent of Schools, for the 2025-2026 school year, submitted June 30, 2025.

FAIRFIELD BOARD OF EDUCATION MINUTES
PERSONNEL - JULY 16, 2025

5P. To approve part-time summer custodial positions at \$15.50 per hour.

ROLL CALL

Mr. Fede, Ms. Street, Ms. Altaai, Mr. DePascale - All Ayes

Ms. Bellise-Jandoli - Absent

FAIRFIELD BOARD OF EDUCATION MINUTES
CURRICULUM/PROGRAM - JULY 16, 2025

The following curriculum/program motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 - 3**, will be voted upon in one motion.

Motion by **Melinda Street** Seconded by **Angela Altaai** to approve the following motions:

1C. To ratify and affirm the following Professional Development:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses
Michael Trabucco	(NJDOE) School Safety & Security Symposium	Bridgewater, NJ	07/15/2025	Registration Fee: \$0 Cost of Mileage: \$31.78

2C. To approve the annual Emergency Virtual/Remote Instruction Plan for the 2025-2026 school year and approve the annual submission to the County Office of Education.

3C. To ratify and affirm the approval of the Affirmative Action Team as listed and to conduct a needs assessment and develop a Three Year Comprehensive Equity Plan for 2025-2028.

Name	Title	Grade Level (If applicable)
Meghan Cafone	Affirmative Action Officer	K-6
Ryan Gupta	Superintendent	K-6
Michael Trabucco	Principal	3-6
Anthony DePascale	Board President/Parent	N/A

ROLL CALL

Mr. Fede, Ms. Street, Ms. Altaai, Mr. DePascale - All Ayes
Ms. Bellise-Jandoli - Absent

FAIRFIELD BOARD OF EDUCATION MINUTES
POLICY - JULY 16, 2025

The following policy motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 - 2**, will be voted upon in one motion.

Motion by **Melinda Street** Seconded by **Angela Altaai** to approve the following motions:

- 1PO. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation WSCS #29 2024-2025 for the reasons set forth in the Superintendent's Report to the Board. A copy of the Board's decision will be sent to the affected students' parents.
- 2PO. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation WSCS #30 2024-2025 for the reasons set forth in the Superintendent's Report to the Board. A copy of the Board's decision will be sent to the affected students' parents.

ROLL CALL

Mr. Fede, Ms. Street, Ms. Altaai, Mr. DePascale - All Ayes
Ms. Bellise-Jandoli - Absent

FAIRFIELD BOARD OF EDUCATION MINUTES
ENROLLMENT - JULY 16, 2025

<u>Grade</u>	<u>Students 6/7/2024</u>	<u>Students 6/30/2025</u>
Preschool Inclusive	22	27
Preschool Disabilities	12	10
Kindergarten	92	99
First	96	93
Second	99	94
Third	84	104
Fourth	109	84
Fifth	108	108
Sixth	86	110
Out-of-District	2	2
Charter School	0	3
Total	710	734

FAIRFIELD BOARD OF EDUCATION MINUTES
JULY 16, 2025

The Board President will open the floor to the public comments on non-agenda items.

PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

NONE

NEXT MEETING

BE IT RESOLVED that the next meeting will be held, in person, on August 21, 2025, Public Work Session beginning at 6:00 PM followed by Executive Session with Public Session resuming at approximately 7:30 PM, at the Fairfield Municipal Building.

ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Motion by: **Angela Altaai**

Seconded by: **Melinda Street**

Time: **9:07 AM**

ROLL CALL

Mr. Fede, Ms. Street, Ms. Altaai, Mr. DePascale - All Ayes

Ms. Bellise-Jandoli - Absent