

JOB DESCRIPTION

BOARD OF EDUCATION
FAIRFIELD, NJ

WORLD LANGUAGES/CULTURES/TECHNOLOGY.
CERTIFICATED

WORLD LANGUAGES/CULTURES/TECHNOLOGY

QUALIFICATIONS:

- Valid NJ Instructional Certificate and Elementary Education/Elementary School with Subject Matter Specialization Endorsement of Eligibility
- Demonstrated knowledge of effective teaching methods and developmentally appropriate classroom activities
- Ability to maintain a positive learning environment
- Strong interpersonal and communication skills
- Required criminal history background check and proof of U.S. citizenship or legal resident alien status

REPORTS TO: Building Principals

JOB GOAL:

Responsible for creating a classroom environment to develop competencies, knowledge, and skills in foreign languages and cultures through technology in accordance with each student's ability; to interpret to students, the culture of the countries where the language is spoken.

PERFORMANCE RESPONSIBILITIES:

1. Teaches skills and knowledge in foreign language instruction by infusing technology and utilizing curriculum designated by the Fairfield Public Schools and other appropriate learning activities.
2. Develops lesson plans and supplementary materials compatible with the basic division's basic instructional philosophy and congruent with CCCS for World Languages and Technology.
3. Develops pupil understanding and appreciation of culture of countries where the studied language is spoken.
4. Evaluates each student's progress in meeting the course standards in comprehension, speaking, reading, and/or writing world languages.
5. Evaluates academic and social growth of students.
6. Establishes and maintains standards of student behavior needed to provide an orderly, productive classroom environment.
7. Identified student needs and cooperates with other professional staff members in assessing and helping students solve learning, health, and attitude problems.
8. Communicates with parents and school counselors on student progress.
9. Supervises students in assigned out-of-classroom activities during the assigned working day.
10. Participates in faculty committees and the sponsorship of student activities.
11. Models nondiscriminatory practices in all activities.
12. Performs other duties within the scope of his/her employment and certification as may be assigned.

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OTHER DUTIES

1. Maintains professional competence by attending staff development programs, curriculum development meetings and other professional activities
2. Creates an effective learning environment through functional and attractive displays, bulletin boards, and activity/learning centers..

TERMS OF EMPLOYMENT: Salary and work year to be determined by the Board of Education

ANNUAL EVALUATION: Performance of this job will be evaluated annually in accordance with NJ State law and the provisions of the board's policy on evaluations.

LEGAL REFERENCES:

N.J.S.A. 18A:6-7.1

Criminal history record; employee in regular contact with pupils; grounds for disqualification from employment; exception

N.J.S.A. 18A:6-10

Dismissal and reduction in compensation of persons under tenure in public school system

N.J.A.C. 18A:7F

Comprehensive Education Improvement and Financing Act

N.J.S.A. 18A:16-2

Physical examinations; requirement

N.J.S.A. 18A:25-2

Authority over pupils

N.J.S.A. 18A:26-2

Certificates required; exception

N.J.S.A. 18A:27

Employment and contracts

N.J.S.A. 18A:28-3

Tenure of teaching staff members

N.J.S.A. 18A:37

Discipline of pupils

N.J.A.C. 6A:7

Managing for equality and equity in education

N.J.A.C. 6A:8

Standards and assessment

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N.J.A.C. 6A:9

Professional licensure and standards

See particularly:

N.J.A.C. 6A:9-3 Professional standards for teachers and school leaders

N.J.A.C. 6A:9-5 General certification policies

N.J.A.C. 6A:9-8 Requirements for instructional certificate

N.J.A.C. 6A:9-9 Instructional certificates

N.J.A.C. 6A:9-12.3 Authorization

N.J.A.C. 6A:9-15 Required professional development for teachers

N.J.A.C. 6A:9-16 Required professional development for school leaders

Immigration Reform and Control Act of 1986, 8 USCA 1100 et seq.

Manual for the Evaluation of Local School Districts

No Child Left Behind Act of 2001, P.L. 107-110, 20 USCA 6301 et seq.

Submitted for approval: June 24, 2014